














TCA/IEW Proofreader's Marks

Mark	Explanation	Example
	Begin a new paragraph.	# The book Shark Lady tells about a woman who studies sharks.
	Add letters, words, or sentences.	As a little girl, she loved ^{watching} fish.
	Add a comma.	Big fish, medium fish and little fish all interested her.
	Add a period.	She dreamed of walking on the bottom of the ocean.
	Take out letters, words, or punctuation.	Every Saturday she went and visited the city aquarium.
	Change a word.	She thought that some of the fish sparkled like lights . Stars
sp	Correct spelling.	She thought the fish were ^{sp} beautiful.
	Change a capital letter to a lower case letter.	She would watch the S harks for hours.
	Change a lower case letter to a capital letter.	she loved the way the sharks glided and twisted in the water.
	Add quotation marks.	"I want to swim with the fish someday," she said to herself.
	Reverse letters or words.	Today Eugenie is a scientist who swims with fish, as just she had always wanted.
	Good word choice. Be prepared to share this in class.	Eugenie is an avid marine biologist.
RO	Run-on sentence.	She loved the way the sharks glided and the fish darted in the water.
frag	Fragment	feed the fish their dinner. frag
#	Add a space.	Shethought the fish were beautiful.
	Banned or boring word.	Eugenie thought the starfish were pretty
	You repeated the same word too soon or too often.	Even in the large tank the fish bumped into the sides of the tank .
R (#)	See grammar rule. The number indicates which one.	See pages 54-85 in SRN.
tr	Use a better transition between these sentences.	See pages 51-53 in SRN.

Shaded portion is from IEW.